

APC June Meeting Minutes

Agenda for APC Meeting

Wednesday June 14, 2017

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific.

Minute Taker: Kasia Panczyszyn

Attended:	Absent:
Cindy Swanson	Marie Stark
Trent Knoles	Kate Kennedy
Kasia Panczyszyn	
Miranda Schober	
Tim Nehring	
Peter Hansen	
Baron Brown	
Cindy Arnold	
Kerryn DeVerteuil	
Karen Smith	

- Approval of the minutes from May 2017. Once approved, Karen will send to IFTA Inc. for posting.
 - Miranda motioned to approve minutes, Kerryn seconded the motion. All voted to pass the May 2017 minutes
 - Karen already has a copy of the Meeting minutes so she will forward to IFTA Inc.
- We are still looking for a member from the Northeast.
 - APC voted to move forward to nominate Dave Benson for member of APC from the Northeast region
 - Cindy A. will bring forward to Board.
- Every presenter for the main session needs to send a short bio to Marie to be used for introductions.
 - Please send bio to Marie by June 23/17. You can update last year's bio.
- Need a volunteer to gather the list of IFTA committees for the workshop and a name of who will do the update. If no attendees from the committee will be at the workshop, please have them provide a short report.
 - Kasia volunteered. Thank you
- Registration for the workshop opened on June 8th. Please make sure to get hotel reservations early.
 - Tammy just sent email memo to APC members.
 - Hotel rooms have been booked by IFTA Inc. for all APC members. For the new members (Dave Benson from Maryland) IFTA Inc. will still need to book there rooms. APC will forward this information to IFTA Inc. shortly.
 - When booking the workshop on IRP website state you are with APC so the invoice is forwarded to IFTA Inc. APC members shouldn't have to worry about invoices being issued to them.

- Presentations are due to Kasia by 7/31/17 for the committee review. How are they coming?
 - Karen Smith has requested- please send email on how your jurisdiction handles un-receipted fuel.
 - Kasia will forward an email with the questions she currently has for her breakout topic. Please forward any other suggested discussion questions you would like covered or fit the topic.

- APC Open Meeting Agenda Topics – Drafting the agenda at the meeting.
 - Since we don't have a current draft version for this open meeting. Cindy will send last years Agenda and we will work from there.

- Ideas on how to promote workshop through our committee
 - Most agreed the buddy system is still a good option to have available. It was suggested that those who volunteer to be buddies reach out to the person before the workshop and find out what their needs are. Some people just need someone as a go to person if needed or a introduction in the beginning to how the workshop functions, others prefer to interact more with their buddies and have their buddies accompany them throughout the workshop.
 - Kerryn & Tim volunteered to be buddies. Thank you

- Other Business
 - Mic runners: Kerryn D, Baron, Karen S & Miranda volunteered. Thank you
 - Update on Ballots: APC & LEC ballot: 18 Yes, 7 No (LEC to discuss at ABM)
 - Ballot #3: 33 Yes
 - Ballot #4: 31Yes, 2 undecided

- Next meeting: July 12, 2017.